

**BARNEY SIMMS**

2884 Connally Drive  
Atlanta, Georgia 30311  
(404) 344-1234

**OBJECTIVE** A responsible and challenging position in higher education administration, public relations, external affairs or community service, which utilizes managerial, research, and analytical skills.

**HIGHLIGHTS OF QUALIFICATIONS**

- 25 years of progressively responsible leadership experience in higher education
- Proven track record of accomplishments
- Expertise in developing collaborative relationships among diverse groups
- Proven record of successful fund raising ventures for several organizations
- Excellent oral and written communication skills
- Worked with government officials, higher education coordinating boards and institutions, and other civic, community, and education agencies.

**PROFESSIONAL EXPERIENCE**

November 1996-  
Present

**DeKalb College, Atlanta, Georgia*****Assistant Director for Community Partnerships and Public Service***

Provide leadership and vision in developing strategies to strengthen relationships with the College and the greater community. Work with a variety of individuals, community organizations, and businesses in a collaborative structure to promote the mission, programs, and activities of the College. Collaborate with diverse constituents, campus and community leaders, elected and appointed officials to establish the College as a community resource. Develop mutually beneficial partnerships with a variety of civic and community organizations and businesses. Monitor and inform appropriate College personnel on political issues and other external issues that might adversely impact the College. Coordinate with appropriate College personnel all external requests for the utilization of college spaces or services. Coordinate conference services for departments within the College and serve as the contact person for the general public interested in utilizing college facilities for meetings, programs, and other special events. Work with appropriate College personnel in coordinating major special events sponsored by the College that involves the greater community. Provide leadership in developing volunteer community service opportunities for faculty, staff, administrators, and students to foster a greater spirit of service for the communities that the College serves. Promote and participate in programs and activities of the entire College and encourage participation from College constituents. Expand, initiate, and strengthen contacts and relationships with various organizations, government entities, institutions, and individuals interested in the campus and its community.

July 1983-  
November 1996

***Head Librarian/ Assistant Professor***

Provided campus-wide source of information and support in the identification of resource and reference materials available for specific programs and projects to enhance the overall instructional functioning of the College. Provided research support to faculty and administration involved in institutional projects. Maintained data base on library print and non-print holdings. Automated the College's library and circulation reference system. Collected, compiled, and analyzed College data. Provided consulting services to member institutions. Worked with state government officials, state higher education coordinating boards, representatives of academic institutions, and other education agencies. Managed holding collection and exchange service for system institutions. Managed Post-Secondary Readiness Enrichment Program (PREP) to improve school-college collaborations. Made presentations at organizational, regional, and national meetings.

1982-1983

***Director of District Processing***

Responsible for the classification and technical processing of all library holdings for each DeKalb College campus. Automated library holdings.